

**SRI SRI ANIRUDDHADEVA SPORTS UNIVERITY CHABUA,
DISTRICT DIBRUGARH: ASSAM
(A State University)**



No:- SASU/CHB/20/2020/196

Date:- 02/02/2021

ADVERTISEMENT FOR WALK-IN-INTERVIEW

A Walk in Interview for the following **Non-Teaching Positions** on Contractual basis is scheduled to be held on **09.02.2021** from 10.00AM onwards. Intending eligible candidates for the following positions may appear in the interview in the temporary office of Sri Sri Aniruddhadeva Sports University, 2nd Floor DICC Building, near District Library, Chowkidingee, Dibrugarh. Candidates are advised to refer to the website at www.sasu.ac.in.

Sl No.	Name of the post	No. of Post	Essential Qualification	Desirable qualification	Pay	Max. Age
1	Group Chief (Internal Auditor Group)	1	<ol style="list-style-type: none"> 1. Minimum B.Com from recognized University. 2. Minimum 20 Years experience in Government / Autonomous bodies out of which as a position in Accounts Officer for a duration of 10 Years. 3. Candidate having internal audit experience will be preferred & must have knowledge of Assam Financial Rules & Regulation of Assam. (Retired person will be preferred.) 	i. Candidate attending various training programme organized by State Govt. on Assam Financial Rules & Procedures will be preferred. (Must have to Produce certificates.)	Rs 40,000/- per month (Fixed)	No Bar.
2	Multi Tasking Staff (Office Administration=2) (At Study Centre=2) (Ground Staff=2) (Bank Correspondence=1) (Technical=1)	8	<ol style="list-style-type: none"> 1. Minimum Class 10th Passed. 2. Candidate having experiences will be preferred. 	<ol style="list-style-type: none"> i. Must be physically fit with sound health. ii. Must have good communication skill. iii. Must have knowledge in operating Photocopier Machine. iv. Must know driving (both two-wheeler and four-wheeler) having valid driving license. v. Basic Computer knowledge. vi. Should be able to assist in the routine office work. vii. Having knowledge of Gardening/ Plantation/ Landscaping. Must be familiar with operation of modern gardening tools and equipments. 	Rs. 12,000/- Per month.	No Bar.

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3	Cleaner For the Administrative Office in the 2 nd Floor, DICC Building, Chowkidingee, Dibrugarh and the Study Centre in Dibrugarh University.	1	<ol style="list-style-type: none">1. Minimum Class 8th Passed.2. Candidate having experiences will be preferred.3. Resident of Dibrugarh will be preferred.		Rs.12,000/- per month.	No Bar.
4	Cook	1	<ol style="list-style-type: none">1. Minimum Class 8th Passed.2. Minimum 1 years working as a cook in related field. Candidate must have knowledge on Assamese, North Indian foods.3. Preference will be given to certificate holders.4. Resident of Dibrugarh will be preferred.		Rs.12,000/- Per month.	No Bar.

Notes:

1. The tenure of appointment shall be for a period of eleven (11) months or till further order, whichever is earlier.
2. Application through post will not be accepted.
3. Candidates are advised to check the university website regularly for necessary instructions.
4. The candidates should bring a self-attached copy of their bio-data/resume and photo copies of all supporting documents along with the original testimonials.
5. The candidate should report at the interview venue at least 30 minutes before the scheduled time.
6. Mere fulfillment of the minimum eligibility criteria shall not be entitle an applicant for consideration.
7. The decision of the Selection Committee shall be final.


Registrar

Sri Sri Aniruddhadeva Sports University
Chabua